Telemco
Making lives better.

MEMBERSHIP APPLICATION FORM

PLEASE CHECK: ☐ NON-PLDT ☐ PLDT EMPLOYEE NO: _____

THE BOARD OF DIRECTORS
TELECOMMUNICATION EMPLOYEES MULTI PURPOSE COOPERATIVE
PLDT BLDG., OSMEÑA BOULEVARD, CEBU CITY
PHILIPPINES, 6000

Dear Sir/Madam:

I _____, a resident of _____

Hereby agree to be a member of the Telecommunication Employees Multi- Purpose Cooperative as commonly known by its members. In connection with such membership, I hereby agree to the following terms and conditions:

1. To comply with all the provisions of the Articles of Cooperation and By- Laws, policies set by the Board of Directors and the General Assembly as well as acts of duly constituted authorities, the CDA, the cooperative Code of the Philippines otherwise known as RA 9520 and failure on my part to do so, the TELEMCO, at its option may: (a) Fine; (b) Suspend; or (c) Expel me from membership, where all my deposits and shareholdings in, shall be answerable for my liabilities to the Cooperative.
2. To attend membership and other special meetings conducted for the members of the Cooperative.
3. To subscribe at least ten (40) shares at One Hundred (100) pesos common shares with a total value of (Php4,000.00) pesos of which at least one thousand (Php1,000.00) pesos corresponding (10) shares shall be paid upon submission of the application.
4. I understand that to be able to enjoy the rights, privileges and benefits of the cooperative, I must be a Member-In-Good Standing (MIGS) and meet the criteria as follows:
   - Has attended required PMES
   - Participated in the capital Build-Up or share capital by contributing at lease semi-monthly contribution of five hundred pesos (Php500.00)
   - Participated with the Mortuary Program of cooperative.
   - Has paid all loan obligation/s on time without default.
   - Patronizing the Savings or Time deposit products by maintain at least not less than the average daily Maintaining Balance of five hundred pesos (Php500.00) or at least Fifty thousand (Php50,000.00) Time Deposit placement in the cooperative.
5. To use or patronize other products and allied services of the cooperative.
6. To comply with the directives of the duly constituted authorities as well as the decisions of the Board of Directors regarding the operating policies of the Cooperative.
7. To help realize the Vision, Mission and Objectives of the Cooperative, the success of its business, the welfare of its members, employees, community and the cooperative movement as a whole.

I understand the provision of this application and agree to abide with all of them.

In all of the above undertakings, I am aware that the Board of Directors and Cooperative may impose or perform any act necessary to make any sanction/s effective without going to court.

I confirm that any information, as given by me are true and correct. I hereby authorize the cooperative to verify and investigate from whatever sources it may consider appropriate. I understand that any false information or submitted documents is sufficient ground or legal action and/or rejection of my application, I pledge and signify my willingness to abide by the terms and condition of being a co-owner/member of the Cooperative.

I also understand that should my application be denied, Telecommunication Employees Multi-Purpose Cooperative has no obligation to furnish the reason for such rejection.

_____ _____
(APPLICANT SIGNATURE OVER PRINTED NAME) *DATE SIGNED*

1X1

PERSONAL INFORMATION :

Name: ☐ Mr. ☐ Mrs. ☐ Miss

LAST NAME	FIRST NAME	MIDDLE NAME

DATE OF BIRTH (MM DD YYYY)	BIRTHPLACE:
	PROVINCIAL ADDRESS:

GENDER ☐ Male ☐ Female	RELIGION	NATIONALITY

CIVIL STATUS ☐ Single ☐ Married ☐ Widow/er ☐ Separated	NO. OF DEPENDENTS

TIN ID NUMBER	SSS NO. / GSIS NO.	OTHERS: Government Issued ID

EDUCATIONAL ATTAINMENT
☐ Elementary ☐ High School ☐ College ☐ Post Graduate ☐ Others

School: _____ **Course**: _____ **Yr. Grad.** _____
Others Specify:

HOME ADDRESS: ☐ OWNED ☐ RENTED ☐ MORTGAGE ☐ RELATIVES

BUILDING/NO./STREET	BARANGAY	
CITY/TOWN	PROVINCE	POSTAL CODE
REGION/ISLAND	YEARS OF STAY	

EMAIL ADDRESS:

CONTACT NUMBERS
Home : **Mobile :**

OCCUPATION: IF SELF EMPLOYED INDICATE YOUR BUSINESS/PROFESSION

IF EMPLOYED NAME OF PRESENT EMPLOYER	DATE HIRED:
OFFICE ADDRESS:	CONTACT NUMBER:
SPOUSE:	BIRTHDATE:

NAME OF BENEFICIARY	RELATIONSHIP	DATE OF BIRTH

MY THREE (3) SPECIMEN SIGNATURES:

1. _____ 2. _____ 3. _____

BOD RESOLUTION NO. _____ **PME'S CERTIFICATE NO.** _____

REFFERED BY:

_____
(SIGNATURE OVER PRINTED NAME)

SKETCH OF RESIDENCE *(USE THE BACK PAGE)*

TELECOMMUNICATION EMPLOYEES MULTI-PURPOSE COOPERATIVE
(TELEMCO)
PLDT Building, Osmeña Boulevard, Cebu City, Philippines 6000
Telephone No. (032) 253-2001, Telefax (032) 255-0100
E-mail Address: telemcoop@yahoo.com
Website: www.telemcoop.com

SHARE SUBSCRIPTION AGREEMENT

This Share Subscription Agreement is entered into by and between _____ and TELECOMMUNICATION EMPLOYEES MULTI-PURPOSE COOPERATIVE **(TELEMCO)**, a duly registered
Cooperative under the existing laws of the Republic of the Philippines. The term of this agreement shall begin on _____ and shall continue to take effect unless being terminated upon the agreement of both parties.

TELEMCO hereinafter referred to as the **COOPERATIVE** and _____ as **MEMBER;**

WHEREAS, the **MEMBER** shall pay to the **COOPERATIVE** an initial subscription of **ten (10)** Share amounting to one thousand pesos and 0/100 **(Php 1000.00)** upon completion of Pre-Membership Education Seminar (PMES);

WHEREAS, a total of **TEN (10) SHARES** is required capital before a **MEMBER** can avail of the loan program and other benefits of the Cooperative;

WHEREAS, the member shall not be allowed to receive his/her Dividend and Patronage Refund if the **MEMBER** has not completed the **Ten (10)** Shares Subscription requirement of the COOPERATIVE all the aforesaid proceeds shall be put to the **MEMBERS's** Subscribed Shares until the required **Ten (10)** Shares are completed;

WHEREAS, the subscriber wishes to subscribe for _____ of shares of the stock of the cooperative at the subscription price of **100** per share;

WHEREAS, a regular monthly payment of one thousand pesos and 0/100 **(Php 1,000.00)** or an equivalent of five hundred pesos and 0/100 **(Php 500.00)** semi-monthly shall be paid as part of capital build-up investment;

WHEREAS, a cash or check can be made through payroll deduction or over the counter payment to pay the Shares Subscription;

WHEREAS, the computation of the Dividends Shares shall be made using the Calendar Year Accounting Period of the current year and shall be distributed on the 14th of February of the following year;

WHEREAS, No Capital Share shall be deducted in favor to the MEMBERS's unpaid loan. Unless the **MEMBER** opt to resign;

WHEREAS, in the event of the resignation of this agreement, the MEMBER shall put in writing using the Members Resignation Form stating the reason/s of the MEMBER's resignation and would take effect on the fourth week of the month after the Board of Directors' Regular Board Meeting.

This Share Subscription Agreement shall take effect on _____, **2025.**

_____
Signature and Overprinted Name of Member

LORALIE L. CABRERA
Signature and Overprinted Name of General Manager

GRACE ESPERANZA T. GONZALEZ
Signature and Overprinted Name of Board Secretary

JOSE O. VALERA
Signature and Overprinted Name of Board Chairman

Telemco
Telecommunication Employees
Multi-Purpose Cooperative (TELEMCO)
PLDT Building, Osmena Boulevard
6000 Cebu City
telemcoop@yahoo.com
TEL (032) 253 2001
FAX (032) 255 0100

Authority to Deduct Mortuary Aid from Payroll

Dear Sir/Madam,

I, _____, an employee of _____, hereby authorize Telemco to deduct from my semi-monthly/monthly salary my **mortuary aid contribution.**

I understand that **the mortuary aid contribution** for each member is Twenty-Five Pesos (P25.00), and for each dependent is Fifteen Pesos (P15.00) per pay day.

This letter serves as my formal authorization to facilitate these payroll deductions and ensure that payments are made directly to Telemco.

Please feel free to contact me at _____ or Email Address _____ for any further clarifications.

Thank you for your attention to this matter.

Sincerely,

_____ _____

Signature over printed name **Date**

Telecommunication Employees
Multi-Purpose Cooperative (TELEMCO)
PLDT Building, Osmena Boulevard
6000 Cebu City
telemcoop@yahoo.com
TEL (032) 253 2001
FAX (032) 255 0100

Authority to Deduct Paid-up Share Capital from Payroll

Dear Sir/Madam,

I, _____, an employee of _____, hereby authorize Telemco to deduct from my salary the amount of Php _____ every semi-monthly/monthly. The deducted amount shall be deposited to my **Paid up Share Capital.**

This authorization shall remain valid and effective until I submit a written notice of revocation.

This letter serves as my formal authorization to facilitate these payroll deductions and ensure that payments are made directly to Telemco.

Please feel free to contact me at _____ or Email Address _____ for any further clarifications.

Thank you for your attention to this matter.

Sincerely,

_____ _____

Signature over printed name **Date**

Telecommunication Employees
Multi-Purpose Cooperative (TELEMCO)
PLDT Building, Osmena Boulevard
6000 Cebu City
telemcoop@yahoo.com
TEL (032) 253 2001
FAX (032) 255 0100

Authority to Deduct Savings Deposit from Payroll

Dear Sir/Madam,

I, _____, an employee of _____, hereby authorize Telemco to deduct from my salary the amount of Php _____ every semi-monthly/monthly. The deducted amount shall be deposited to my **savings account.**

This authorization shall remain valid and effective until I submit a written notice of revocation

This letter serves as my formal authorization to facilitate these payroll deductions and ensure that payments are made directly to Telemco.

Please feel free to contact me at _____ or Email Address _____ for any further clarifications.

Thank you for your attention to this matter.

Sincerely,

_____ _____

Signature over printed name **Date**